

Reference no
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## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**  
**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**  
**Please contact your Community Area Manager before completing your application (See Section 3 for contact details)**

<b>1. Your organisation or group</b>			
Name of organisation	South Wraxall Diamond Jubilee Group		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	<input checked="" type="checkbox"/> Not for profit organisation <input type="checkbox"/> Parish/town council Other, please specify		
<b>2. Your project</b>			
Project Title/Name	South Wraxall Diamond Jubilee Celebrations		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	We are planning to hold a day of celebratory events on June 4th 2012 as part of the Queens Diamond Jubilee Celebrations. The celebrations will include a street party with sports and games, a series of village photographs of people and places on the day, they will be made into a commemorative booklet. There will be a flower festival in the church followed by a Village Proms made up of community singing and readings. Souvenirs of the Jubilee will be given to each child/household in the village and there will be an evening event to include a showing of the Queens Concert from Buckingham Place, and we will light the South Wraxall Beacon, as part of the nationwide beacon chain.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	South Wraxall		
I/we have discussed our project with the town/parish council?	<input checked="" type="checkbox"/> Yes                      Date 9th Feb 2012 At a public meeting to discuss the celebrations. <input type="checkbox"/> No		
I/we have discussed our project with our Wiltshire councillor?	<input type="checkbox"/> Yes                      Date <input checked="" type="checkbox"/> No		

<b>Where will your project take place?</b>	In Upper South Wraxall Village Centre, St James Church and South Wraxall Village Hall.	
<b>When will your project take place?</b>	.Monday June 4th 2012	
<b>How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community?</b>  <i>Important: Please do not type/ write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	<p>The Diamond Jubilee has been publicised throughout the UK and South Wraxall is very keen to play its part in the nations celebrations.</p> <p>We wish to strongly encourage the coming together of the community to enjoy celebrations similar to those seen at the Silver and Golden Jubilees. The celebrations will be inclusive with something for everyone and we are particularly keen that we leave a lasting memory for the residents of the village using photography and a commemorative booklet. We wish to bring together all ages and backgrounds to tighten social bonds and improve the sense of community whilst enjoying a wonderful day. We hope to learn more about each other , our social history and how we can work together to improve our community in the coming years.</p> <p>It is also our intention to be part of the national chain of beacons and to have South Wraxall included in the book listing all the beacons around the world. This book is to be presented to the Queen.</p>	
<b>How many people will benefit from your project?</b>	All of South Wraxall, 115 households.	
<b>How does your project demonstrate a direct link to the local community plan for your area?</b> <a href="http://www.wiltshire.gov.uk/areaboard">www.wiltshire.gov.uk/areaboard</a>  Please provide a reference/page no.	<p>The project will contribute to the social and cultural life of the village, which the B-o-A 2005 plan indicates we should support.</p> <p>REF. B-o-A 2005 plan</p>	
<b>To be completed ONLY where town/parish councils are making an application</b>		
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	<b>Yes</b>	<b>No</b>
<b>Could your project be funded from your reserves?</b>	<b>Yes</b>	<b>No</b>
<b>Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)</b>	<b>Yes</b>	<b>No</b>
<b>Any other information about your project.</b>		
<b>3. Management</b>		



**Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?**

**Yes**

**X No**

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

Written quotes including the one(s) you are going to use

Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year

Terms of reference/constitution/group rules

Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

I have read the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application. Road closure application ( pending)

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults

X Public Liability Insurance Equal opportunities

Access audit Environmental impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:



Date: 10.2.12

Position in organisation: No positions allocated in group.

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

<b>4. Information relating to your last annual accounts (if applicable) N/A</b>				
Year ending:		Month:	Year:	
A - Total income:		£		
B - Minus total expenditure:		£		
Surplus/deficit for year: (A minus B)		£		
Free reserves currently held:		£		
<b>5. Financial information – If you can claim back V.A.T. please exclude from figures given below</b>				
<b>Project Costs A</b> Please provide a <b>full</b> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
Insurance	£100	Own fundraising/reserves (Donations to be sought)	P	£ 250
Photography for booklet	£200			£
Printing and copying for booklet	£300	Parish/town council	C	£ 250
Souvenirs £4.50 x115 households	£517.50			£
Prizes for games and fancy dress	£50	Trusts/foundations		£
Beacon/bonfire safety barrier	£100			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	£ 1267.50	<b>Total Project Income</b>		£ 500
<b>Total project income B</b>		£ 500		
<b>Total project expenditure A</b>		£ 1267.50		
<b>Project shortfall A – B</b>		£ 767.50		
<b>Grant sought from Wiltshire Council Area Board</b>		£ 767.50		
<b>Bank Details</b>		<b>To be administered by the Parish Council</b>		
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				